

**IPA 2 Cross - Border Cooperation Programme**

**Training for IPA Grant Beneficiaries from 2nd Call for Proposals**

**11.02-12.02. 2020, Tushemisht, Albania**

**DRAFT AGENDA**

**11 February 2020**

**09:30- 09:45**

Registration of participants

**09:45- 10:45 (all participants)**

* Welcome and introduction **EUD, Operating Structure,**
* EU project visibility (intro) **EUD/JTS**
* Co-financing rules for IPA partners & VAT Procedures **Operating Structure/s**
* Contact points in the EUD/JTS/OS **EUD**
* *Questions and Answers*

*Visibility officers will leave the room for their separate meeting (see respective agenda)*

**10:45-13:30**

* General Implementation Rules EUD
  + Contact points in the EUD/JTS/OS
  + Basic Principles
    - CBC project
  + Grant Contract
  + Rules for implementation

*Questions and Answers*

**Coffee breaks** will be organized in agreement with participants

**13:30 – 14:30** Lunch break

**14:30 – 16:45**

* Rules for implementation EUD
* Reporting (Financial & Narrative) JTS

*Questions and Answers*

**16:45 – 17:00** Wrap-up of the first day

Dinner: best practices and lessons learned (CGI and Red Cross)

**12 February 2020**

**09:00 – 09:30**

* Recap from yesterday EUD
* Monitoring, evaluation and control JTS

**09:30 – 10:30**

* Modification to Grant Contracts EUD

*Questions and Answers*

* Secondary procurement and sub-granting EUD

*Questions and Answers*

**10:30 – 10:45** Coffee Break

**10:45 – 11:45**

* Audit verification report and examples JTS, EUD
* Lessons Learned from on the spot check EUD

**11:45 – 14:00**

* EU visibility **and presentation of future activities** EUD
* Questions and answers related to the whole training

**14:00** Lunch

*End of the training*

**17:00 Presentation of projects with the JMC, OS and EUDs**

**19:00 Joint dinner (only Project Managers and municipal representatives are invited)**